

# THE FRIENDS OF THE TROWBRIDGE MUSEUM

**NOTICE IS HEREBY GIVEN** that the 2020/21 Annual General Meeting of the Friends of the Trowbridge Museum will be held on Wednesday 21st July at 5.30pm in the Trowbridge Museum, The Shires, Trowbridge, to transact the following business:

- 1        **MINUTES OF THE MEETING** held on the 21st October 2020  
          To be agreed and matters arising
  
- 2        **TO RECEIVE THE CHAIRMAN'S REPORT**
  
- 3        **TO RECEIVE AND CONSIDER THE TREASURER'S REPORT AND ACCOUNTS**
  
- 4        **TO RECEIVE AND CONSIDER THE REPORT AND ACCOUNTS OF THE MUSEUM SHOP**  
          (trading as Trowbridge Museum Shop Ltd)
  
- 5        **APPOINTMENT OF OFFICERS AND MEMBERS OF THE EXECUTIVE COMMITTEE**

To appoint the following officers and members of the Executive Committee:

**Kevin Hartley** (Chair) *as a replacement for Helen Montague Smith who after her 3 years tenure has stepped down*

**Helen Montague Smith** (Vice Chair) *as a replacement for Kevin Hartley*

**Andrew Lett** (Treasurer) *as a replacement for Jayne Tetik who has retired from the Executive Committee*

**Glyn Bridges**

**Rob Hillman**

**Jill Hillman**

**Phil Lucas**

**Hannah Randall-Morris**

**Margaret Lait** (Secretary)

Please contact the Chairman or Secretary if you wish to nominate another member for the Executive Committee, at least fourteen (14) days prior to the date of the meeting.

- 6        **TO SET ANNUAL SUBSCRIPTION RATES**
  
- 7        **TO CONSIDER ANY MATTER OR PROPOSAL** of which due notice has been given in writing to the Chairman or Secretary at least fourteen (14) days' notice specifying the business to be transacted

A revised agenda and accompanying papers will be issued at least 7 days prior to the meeting.

*Should time allow, the meeting will be followed by a talk given by Kevin Hartley. Refreshments will be available and members attending the AGM offered an opportunity to tour the new galleries, hosted by museum staff.*